



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



27 October 2025

OFFICE MEMORANDUM

OM No. 235, s. 2025

**ONLINE ENCODING OF FY 2026 BUDGET EXECUTION DOCUMENTS (BED 1&3)
IN THE DBM UNIFIED REPORTING SYSTEM (URS)**

To: Assistant Schools Division Superintendents
Division Chiefs – CID & SGOD
PAP Proponents
All Others Concerned

This to inform all concerned personnel regarding the **conduct of the Online Encoding of FY 2026 BED 1 & 3** activity scheduled on **October 29-30, 2025** at **M.I. Sevillas Farm & Resort**.

This activity aims to facilitate the efficient and accurate encoding and submission of the FY 2026 Financial Plan & Monthly Disbursement Program in the DBM Unified Reporting System (URS).

For compliance and dissemination.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Budcap10/27/2025

DEPEDQUEZON-TM-SDS-04-010-005



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